

**ADMINISTRATION & LEGISLATION COMMITTEE
MINUTES OF SEPTEMBER 14, 2009
OAKLAND, CA**

Chair Green convened the meeting of the Administration and Legislation Committee at 11:00 AM. The roster of attendance is attached.

1.0 PLEDGE OF ALLEGIANCE

2.0 PUBLIC COMMENT

There was no public comment.

3.0 CONSENT CALENDAR

3.1 Minutes of July 13, 2009 Meeting

A motion to approve the consent calendar was made by Haggerty; a second was made by Chiang. The motion passed unanimously.

4.0 ADMINISTRATIVE MATTERS

4.1 Disadvantaged Business Enterprise Participation

Brazil informed the Committee that the CMA completed the Annual Anticipated DBE Participation Level (AADPL) for federal fiscal year 2009/2010 and will submit the California Department of Transportation (Caltrans), Exhibit 9B, Local Agency DBE Annual Submittal Form and attachments to Caltrans for approval. This is an information item only.

4.2 CMA Board Retreat

Fay stated that in the past years, CMA used to hold the Board Retreat in February. However, last year, the CMA held its retreat in December. He requested the Committee for some input on the date and topics for this year's Board Retreat. The Committee suggested to hold the Retreat in the second or third week of December and suggested the following topics: (1) Federal reauthorization; (2) State specific legislation including update on SB 375 implementation and the role CMA will have in its implementation; (3) MTC 101 - to give the Board members a Regional picture of MTC programs and how they relate to the CMA's programs. (4) Strategic Planning – including Regional HOT Lane System; (5) Bike paths, bike trails and promoting biking to work or biking in general as alternative way of transportation; (6) Financial perspectives, recovery rates; and (7) complete streets requirement in California law.

5.0 CONTRACTS, AGREEMENTS & CONSTRUCTION STATUS REPORTS

5.1 Transportation and Land Use Program: Transit Oriented Development (TOD) Studies & TOD Technical Assistance (TOD TAP) Program

Stark requested the Committee to recommend that the CMA Board authorize the Executive Director, or his designee, to (1) execute all necessary agreements with the Alameda County Transportation Improvement Authority (ACTIA) for their match for the CMA's Transportation and Land Use Program for studies that support Transit Oriented Development (TOD) in the amount of \$225,000, and (2) sign contracts with the selected consultant(s) or jurisdiction(s) to conduct TOD studies and

complete the TOD TAP program in an amount not to exceed \$260,000 in FY 2009/10. The \$260,000 includes \$225,000 approved by the ACTIA Board and \$35,000 from CMA's Transportation and Land Use (T Plus) program, funded by MTC for FY 2008/9 and 2009/10. A motion to approve staff recommendation was made by Haggerty; a second was made by Worthington. The motion passed unanimously.

5.2 I-580 Westbound HOV Lane Widening Project (RM 2 Subproject 32.2a): Authorization to Execute Professional Services Contracts for Project Development Activities for Pavement Rehabilitation

Haas requested the Committee to recommend that the CMA Board authorize the Executive Director or his designee to amend the existing design services contract with BKF to perform project development activities necessary to incorporate pavement rehabilitation into the project construction contracts for an amount not to exceed \$1,000,000. A motion to approve staff recommendation was made by Sbranti; a second was made by Haggerty. The motion passed unanimously.

5.3 Route 84/Ardenwood Boulevard Park and Ride Lot Project (RM 2 Project 29.5): Authorization for Additional Construction Contingency Funds

Haas requested the Committee to recommend that the CMA Board take the following actions in support of construction of Regional Measure 2 Project 29.5: the Ardenwood Park and Ride Lot project in Fremont: (1) Authorize an additional \$250,000 in RM2 funds for construction contingency. The additional funds will be used to reimburse the Contractor for additional work to improve bus circulation, to rehabilitate failing pavement and to provide security improvements; and (2) Authorize an additional \$100,000 in RM2 funds for construction management and authorize the Executive Director, or his designee, to amend the existing construction management services task order with APM to provide continued construction management services through project completion. A motion to approve staff recommendation was made by Harper; a second was made by Green. The motion passed unanimously.

5.4 Grand MacArthur Boulevard Project: Authorization to Accept Construction Contract

Yarjani requested the Committee to recommend that the CMA Board approve Resolution 09-010 accepting the completed construction contract for the Grand Avenue – MacArthur Boulevard Rapid Bus Project. This project was awarded to Ray's Electric in July 2008 and construction was completed in September 2009. A motion to approve staff recommendation was made by Harper; a second was made by Chiang. The motion passed unanimously.

6.0 LEGISLATION/PUBLIC AFFAIRS

6.1 Sacramento Report

Fay A report from the CMA's Sacramento representative is attached.

6.2 Washington, DC Report

A report from the CMA's Washington, DC representative is attached.

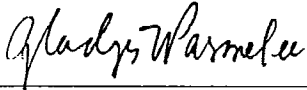
7.0 STAFF AND COMMITTEE MEMBER REPORTS

Green announced that the City of Union City celebrated its 50th anniversary and a fun run was held on September 6, 2009. He won second place in the fun run.

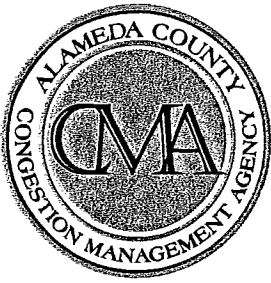
8.0 ADJOURNMENT/NEXT MEETING: OCTOBER 12, 2009

The meeting was adjourned at 11:38 a.m. The next meeting will be held on October 12, 2009 at 11:00 a.m.

Attest By:



Gladys V. Parmelee, Board Secretary



ALAMEDA COUNTY CONGESTION MANAGEMENT AGENCY

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ADMINISTRATION AND LEGISLATION COMMITTEE MEETING ROSTER OF MEETING ATTENDANCE

September 14, 2009

ACCMA Committee Meeting Room
1333 Broadway, Suite 220, Oakland CA 94612

MEMBERS	Initials	ALTERNATES	Initials
Mark Green, Chair –City of Union City			
Greg Harper, Vice Chair – AC Transit		H.E. Christina Peeples - AC Transit	
Scott Haggerty – County of Alameda			
Councilmember John Chiang – City of Piedmont		Garrett Keating – City of Piedmont	
Farid Javandel – City of Albany		Peggy Thomsen – City of Albany	
Marshall Kamena – City of Livermore		Marjorie Leider – City of Livermore	
Tim Sbranti - City of Dublin		Jennifer Hosterman – City of Pleasanton	
Nate Miley – County of Alameda			
Larry Reid – City of Oakland			
Kriss Worthington – City of Berkeley		Tom Bates – City of Berkeley	

CMA STAFF	Initials	CMA STAFF & CONSULTANTS	Initials
Dennis Fay - Executive Director		Gladys Parmelee – Exec. Asst. & Board Secretary	
Frank Furger - Chief Deputy Director		Liz Brazil – Contracts Administrator	
Dick Swanson - Director of Finance & Admin.		Steve Haas – Senior Transportation Engineer	
Yvonne Chan – Accounting Manager		John Hemiup - Senior Transportation Engineer	
Christina Muller –Administrative Manager		Vivek Bhat - Assoc. Transportation Engineer	
Cyrus Minoofar - Manager of ITS	CM	Jacki Taylor – Engineering Assistant	
Matt Todd - Manager of Programming		Laurel Poeten - Engineering Assistant	
Ray Akkawi – Manager of I-580 Corridor	RA		
Beth Walukas – Manager of Planning			
Diane Stark, Senior Transportation Planner			
Saravana Suthanthira, Senior Trans. Planner		Zack Wasserman – WRBD	
Bijan Yarjani – Senior Transportation Engr.		Neal Parish - WRBD	

- Dan Argue Ala Co 805#1 925-551-6995
- ART DAO ACTA SLO 893 3347

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